

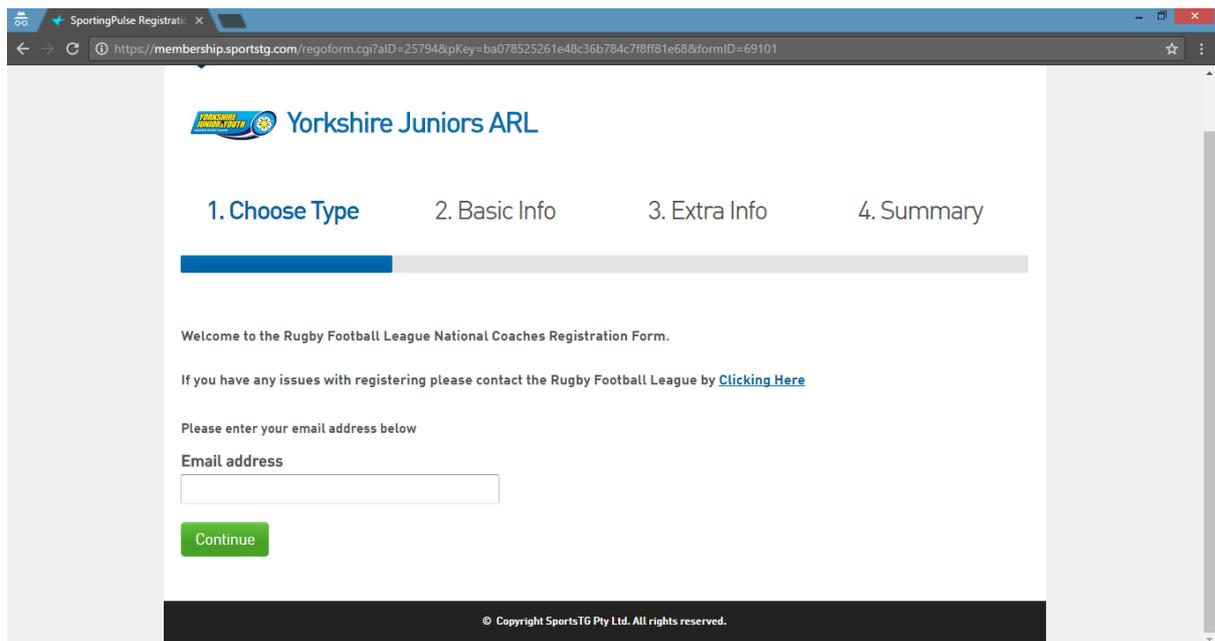
## New coach registering to the system who has no previous coaching history

Follow the Registration Link for e.g. Yorkshire Juniors

<https://membership.sportstg.com/regofrm.cgi?aID=25794&pKey=ba078525261e48c36b784c7f8ff81e68&formID=69101>

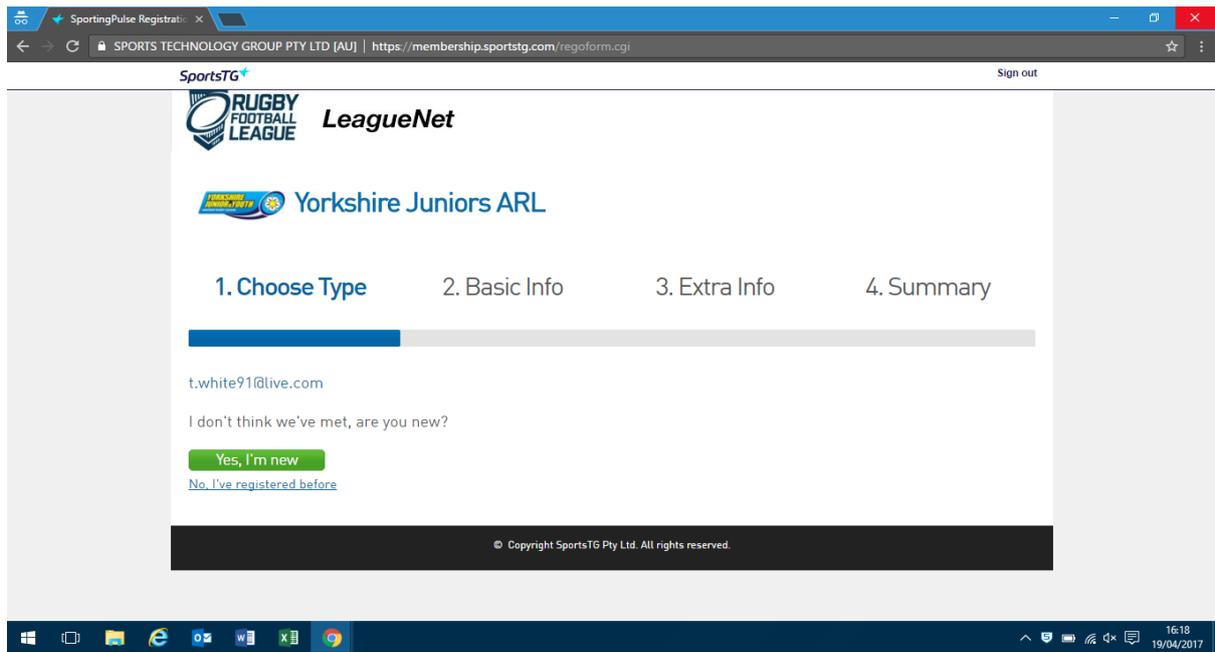
If the coach is active in a number of leagues they will have to register for each one they are involved in.

The initial step is to enter your email address – it is key that this is an active email address that you have access to



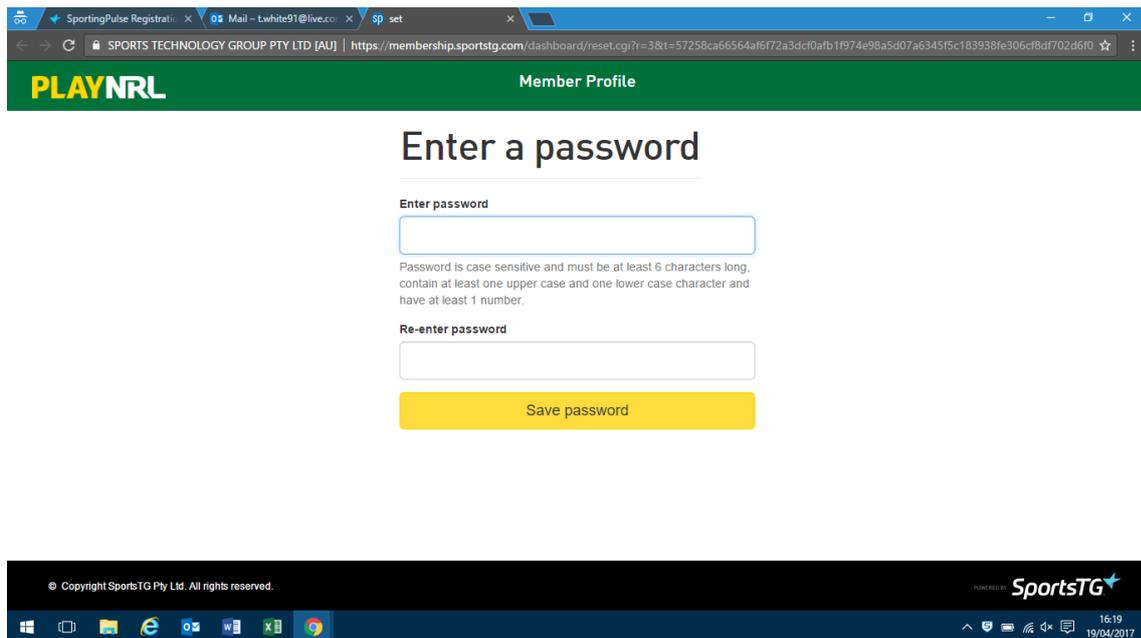
The screenshot shows a web browser window with the URL <https://membership.sportstg.com/regofrm.cgi?aID=25794&pKey=ba078525261e48c36b784c7f8ff81e68&formID=69101>. The page header features the Yorkshire Juniors ARL logo and the text "Yorkshire Juniors ARL". Below the header is a progress bar with four steps: "1. Choose Type", "2. Basic Info", "3. Extra Info", and "4. Summary". The first step, "1. Choose Type", is highlighted with a blue bar. The main content area contains the following text: "Welcome to the Rugby Football League National Coaches Registration Form.", "If you have any issues with registering please contact the Rugby Football League by [Clicking Here](#)", and "Please enter your email address below". There is a text input field labeled "Email address" and a green "Continue" button. At the bottom of the page, there is a copyright notice: "© Copyright SportsTG Pty Ltd. All rights reserved."

As this is the first time a member is registering, the user will be required to create a password for the account by clicking “Yes I’m New” or “Forgot Password” if the email has been recognised.

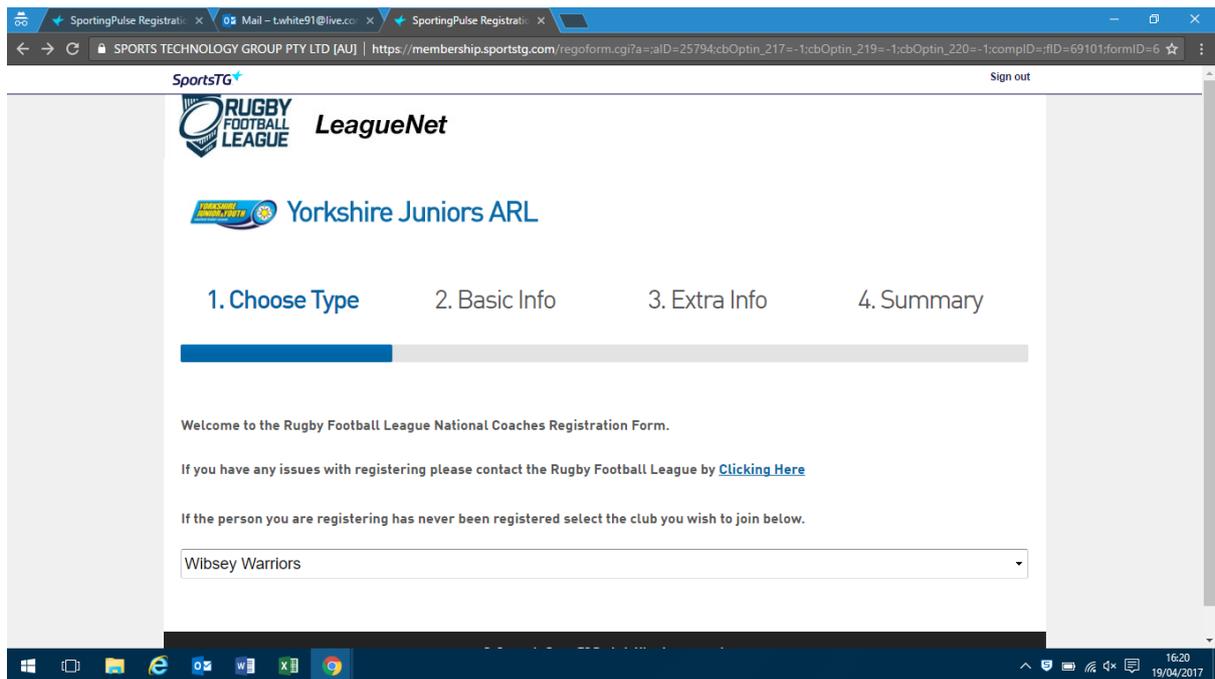


An email is sent to the email account used asking them to follow the link to create a password (**Note:** this step must be completed within 2 hours of the link being sent)

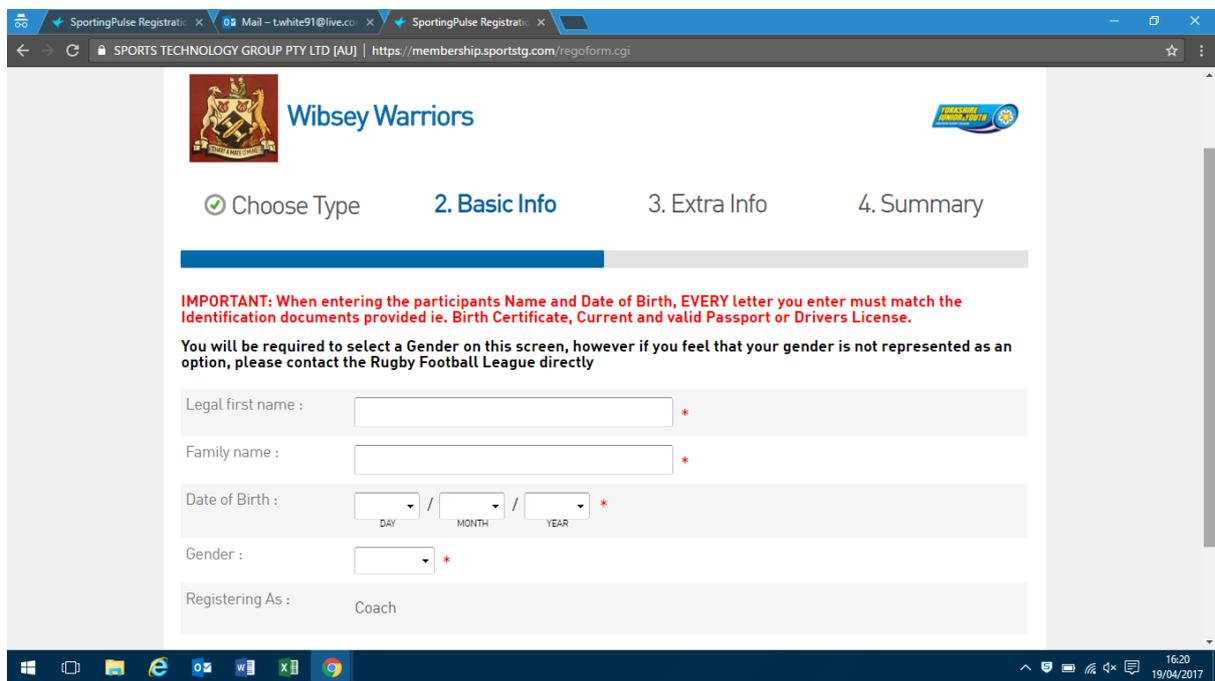
Simply set up a password and confirm it and click 'Save Password'



Once this is done you can click on the link to continue which will bring you to the screen below where it asks you to select the club you are registering for.



The next screen will ask for some basic information (Legal First Name/ Family Name/ Date of Birth/ Gender). This will help the system try to establish if this new record is a potential duplicate



As the user has never registered before it will allow you to continue with the registration filling in all the basic fields. Any fields with the red star at the side are mandatory and must be completed.

SPORTS TECHNOLOGY GROUP PTY LTD [AU] | https://membership.sportstg.com/regoform.cgi

### NATIONAL COACHES REGISTRATION FORM

RFLID

#### Coach Personal Details

Legal Firstname	Tim
Middle name	<input type="text"/>
Surname	White
Preferred name	<input type="text"/>
Date of Birth	18/02/1991
Gender	Male
Country of Birth	Select Country
Cultural Heritage	<input type="text"/>
Specify ethnic group or background (if applicable)	<input type="text"/>

#### Contact Details

Address	Enter full address
Address Line 1	<input type="text"/>

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SPORTS TECHNOLOGY GROUP PTY LTD [AU] | https://membership.sportstg.com/regoform.cgi

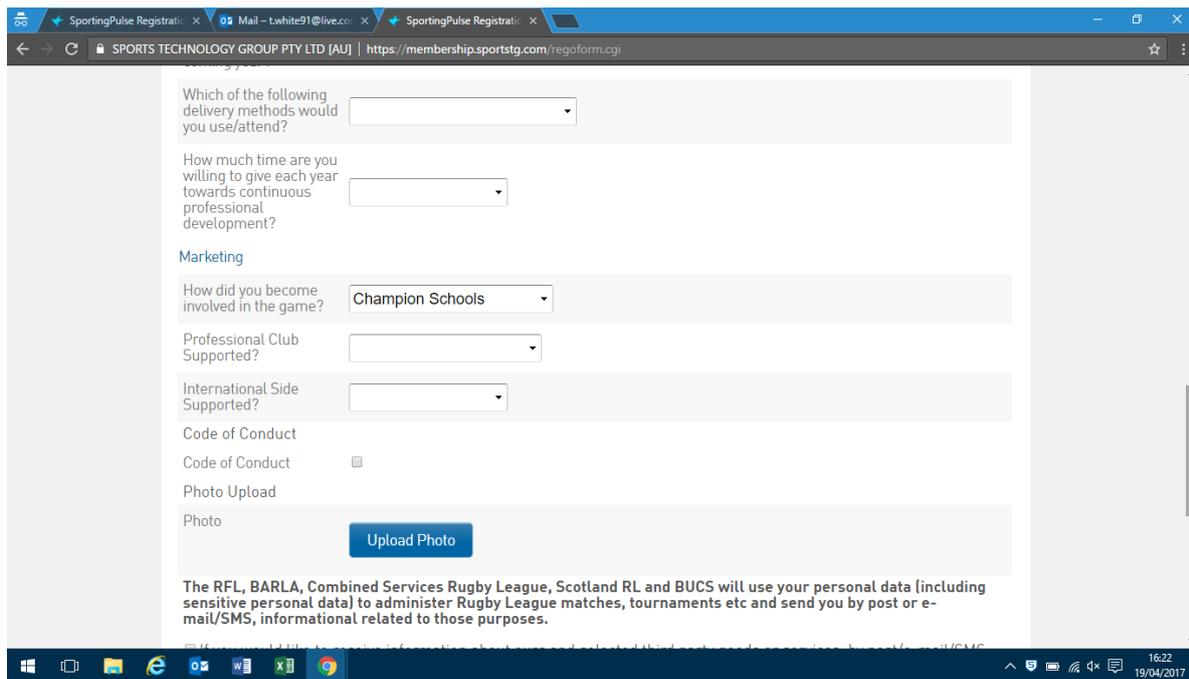
#### Contact Details

Address	Enter full address
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
Town/City	<input type="text"/>
Postcode	<input type="text"/>
Telephone Number (Mobile)	<input type="text"/>
Email Address	noemail@rfl.com

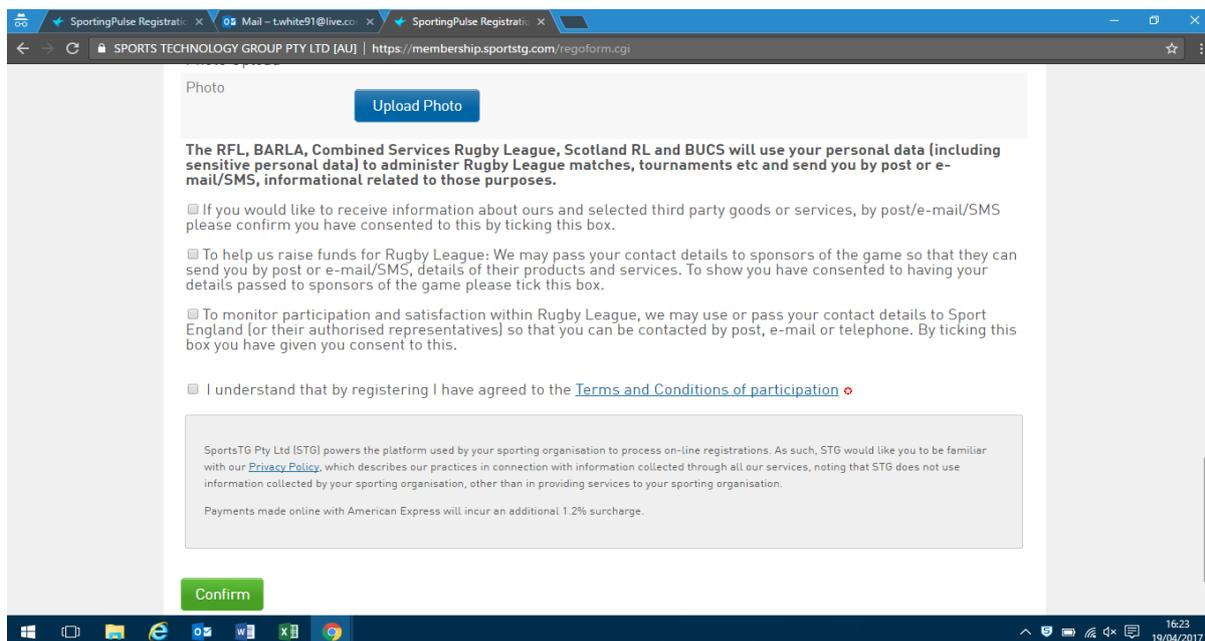
#### Coaching Questions

What age group are you predominantly working with this year?	<input type="text"/>
What areas of ongoing training and development would you engage with in the coming year?	<input type="text"/>

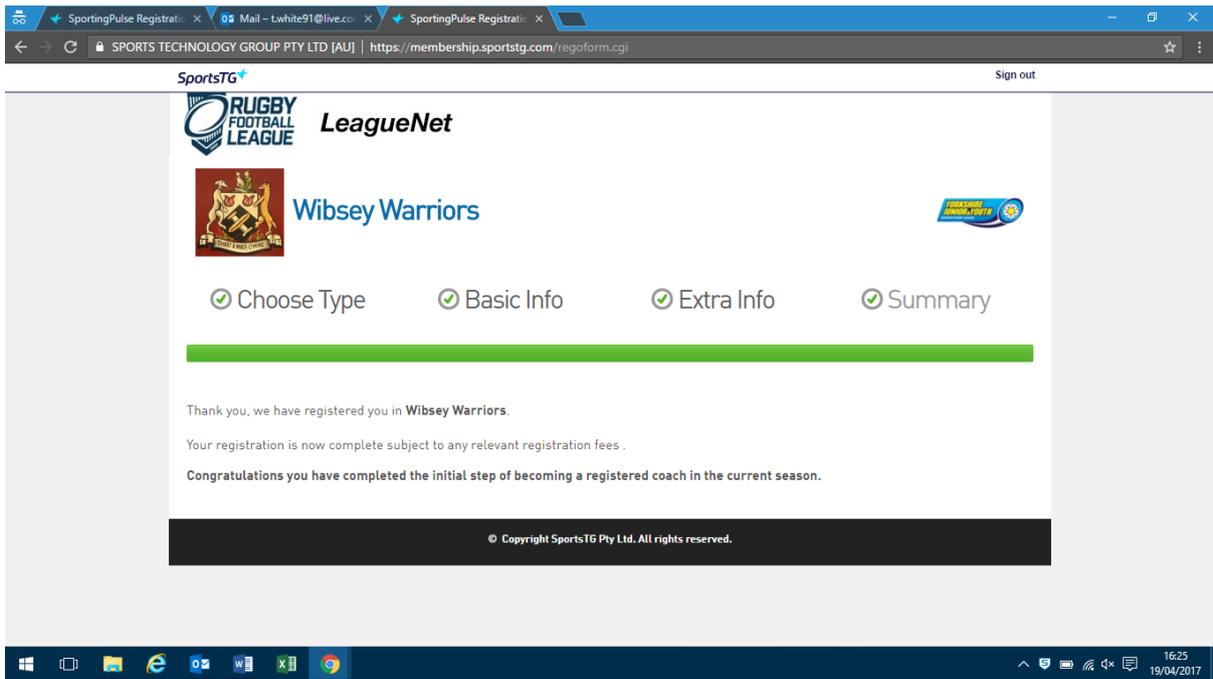
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The system will allow the user to upload photo so that this is attached to member record and will make it easier for us to produce the pdf coach identification card.



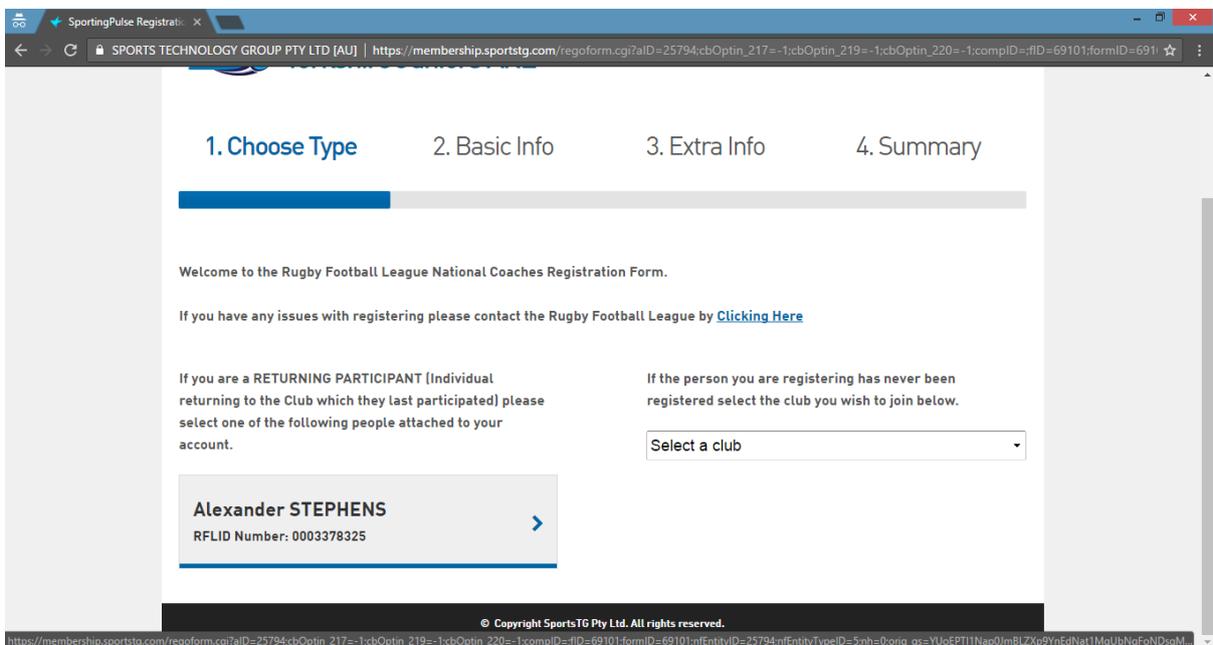
Click 'Confirm' once all data has been submitted and terms and conditions have been agreed to. Terms and condition include your coaching code of conduct.



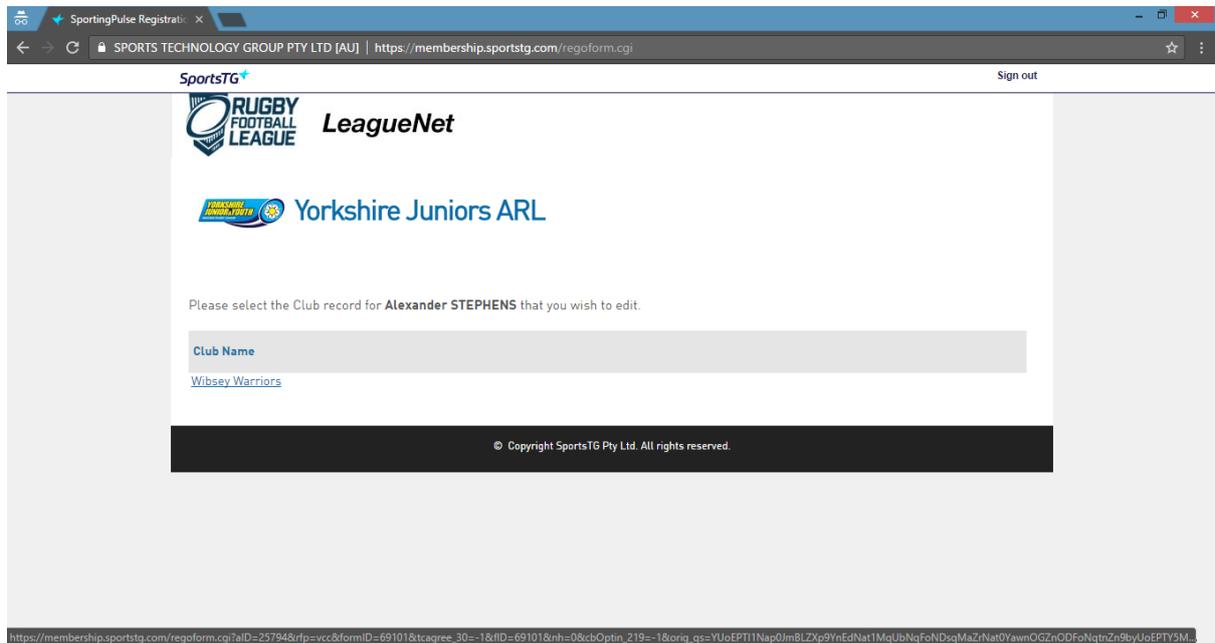
The user will get a message saying that the initial step of becoming a registered coach in the current season is completed. Internally we will then match up your registration with the coaching qualification information we have to produce your coaching license.

## Returning coach wanting to register for this season

If a user has previously been a coach linked to a club and their email address is up to date on their member record they will see this screen when they log in



Provided they are registering to the same Club in the Same League selecting the record we already have for them and then clicking on the club name it will pre-populate the information we have stored on that user. This will save them time when completing the registration form.



They will similarly just have to check the details on the form, agree to the terms and conditions and upload a photo and click on 'Confirm'.